

# Hiroshima NOW

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2025

English No. 33

## File a Notification of Change of Address at the ward office of your new address

区間転居届の窓口が変更になります 「ひろしま市民と市政」12月15日号

When moving within Hiroshima City, you must submit a Notification of Change of Address (転居届 // *Tenkyo Todoke*) to the Citizens Affairs Division (市民課 // *Shimin Ka*) of your local ward office or branch office. Please note that from January 6, 2025 only the local ward office or branch office of your new address will accept the notification, meaning that the ward office or branch office of your former address will no longer handle paper works related to your Notification of Change of Address.

### Alterations

An application for Notification of Change of Address was and will be accepted at:

Until December 2024	From January 2025
Either the ward office (branch office) of your former address or your new address	Only the ward office (branch office) of your new address

### Application by smartphone and postal mail service

With your My Number Card (individual number card) you will be able to fill out the application for certificates through your smartphone. Even if you do not have a My Number Card, your application for certificates can be accepted via postal mail service. For more details including issued certificates, please check out the City of Hiroshima's official website.

Online application	Apply by a smartphone with your My Number Card
	Pay handling fee by a credit card
	For more information, refer to the City's official website (in Japanese): <a href="https://www.city.hiroshima.lg.jp/soshiki/1021/306852.html">https://www.city.hiroshima.lg.jp/soshiki/1021/306852.html</a>

<b>Postal delivery request</b>	Apply by postal service
	Pay handling fee by a postal money order or a credit card
	For more information, refer to the City's official website (in Japanese): <a href="https://www.city.hiroshima.lg.jp/soshiki/1021/15209.html">https://www.city.hiroshima.lg.jp/soshiki/1021/15209.html</a>

Note: Regardless of if you apply via online application or by postal delivery request, issued certificates will be delivered to you by postal mail service only.

#### ■ Unavailability of the Convenience Store Certificate Issuance Service

Due to the system migration, this service is not available from January 6 until January 19, 2025. The service will begin using a new system from January 20, 2025.

For more information including issued certificates, please check out the City of Hiroshima's website:

**The City of Hiroshima official website (in Japanese)**

<https://www.city.hiroshima.lg.jp/soshiki/1021/15399.html>



**Inquiries:** Ward Administration Division (*Kusei Ka*) Tel: 082-504-2112

