

# Hiroshima NOW

3

2024

English No. 23

## Income tax return deadline: Friday, March 15

税の申告は3月15日（金）までに「ひろしま市民と市政」1月15日号 P4-5

During this year's final tax return filing (*kakutei-shinkoku*), taxpayers submit a tax return to the tax office to determine their annual income and the tax to be imposed for the 2023 calendar year (January 1 to December 31, 2023). Your FY 2024 residents tax will be calculated based on your finalized 2023 annual income.

### Deadlines

- Income tax, recovery special income tax, residents tax (municipal and prefectural), and gift tax  
**Friday, March 15**

- Self-employed persons' consumption tax and local consumption tax  
**Monday, April 1**



👉 **For those leaving Japan:** before leaving, you must file and pay any taxes you owe (if you are obligated to file a tax return).

### Who needs to file tax returns and who is exempt?

The criteria used to determine who needs to file taxes and who does not is extremely personal. If you are uncertain, please contact your local tax office to figure out the best course of action for you (a list of tax offices can be found below).

- 👉 If you wish to use either medical expenses or social insurance premiums for income tax deduction purposes, you will need to file a final tax return.
- 👉 If it is difficult for you to pay your taxes due to natural disasters or other unavoidable reasons, you may be granted tax collection postponement (*yūyo*) or tax collection reduction/exemption (*genmen*). Please consult with the municipal tax office of your residential area.

### Where to get tax forms and what kind of documents are required

The required forms will vary by applicant, so please be sure to check online or at your local tax office for details regarding what sort of forms are needed.

#### • Income tax return form

Forms for income tax are available on the National Tax Agency's website or at tax offices (*zeimusho*).

## · **Residents tax return form**

Forms for residents tax are available on the official Hiroshima City website or at municipal tax/tax rooms.

### ★ **My Number (12-digit Individual Number) required!**

When filling final tax returns, applicants will need to provide proof of their Individual Number, also known as My Number. You will need to bring either ① or ② below:

- ① My Number Card (hard, plastic card)
- ② Notification Card or other form that has your number written on it. ID (or a copy of ID) which can be used to prove your identity, such as residence cards, driver's licenses, or national health insurance cards, will also be required.

**Note:** Only Notification Cards with information, such as name and address, identical to Resident Records (*Jūmin Hyō*) will be accepted.

## **Online tax returns using the National Tax Agency's e-Tax website**

File your tax return online via computer or smartphone! After completing the form, simply send it through the e-Tax system (electronic application) to file. Using this online tax return filing system, you can file your taxes anywhere, anytime! Applications are processed 24 hours/day until March 15. You can also print out your completed form and send it in via postal mail. If you save the data, you will be able to use it as a reference for next year's tax return. For more information about e-Tax, please see the National Tax Agency website (Japanese only):

<https://www.keisan.nta.go.jp/kyoutu/ky/sm/top#bsctrl>



## **Form submission and consultation**

### **1. Income, gift, and consumption taxes**

Please submit to your local tax office.

To confirm which office to submit your tax return to, see the Hiroshima Tax Bureau website (Japanese only).

### ❖ **Filing venue at NTT Cred Hall**

Between February 16 and March 15, 2024, taxes for Hiroshima (Higashi, Minami, Nishi, Kita Wards), Hatsukaichi, and Kaita should be filed at the following venue. Taxes for Hatsukaichi and Kaita can also be filed at their district taxation office.

<b>Venue</b>	NTT Cred Hall (Pacela 11F) 6-78 Moto-machi, Naka-ku
<b>Date</b>	February 16 (Fri)-March 15 (Fri)
<b>Time</b>	Reception: 8:30 am-4 pm Consultation: 9 am-5 pm
<b>Closed</b>	Saturdays, Sundays, and national holidays

To avoid crowding, the venue has a ticket system in place. You will need a ticket to enter the venue. You can get a ticket on the day at the venue or in advance via the LINE app. If the venue is particularly crowded, you may be asked to come another day.

**Inquiries:** Tax office (*Zeimu-sho*)

Tax Office	Tel	Tax Office	Tel
Hiroshima Higashi	082-227-1155	Hatsukaichi	0829-32-1217
Hiroshima Minami	082-253-3281	Kaita	082-823-2131
Hiroshima Nishi	082-234-3110	Yoshida	0826-42-0008
Hiroshima Kita	082-814-2111		

## 2. Municipal and prefectural residents taxes

Please submit your tax return to your municipal tax office.

Municipal tax offices are located in each ward office. The following municipal tax offices (*Shizei Jimusho*) and tax offices (*Zeimu Shitsu*) are closed on weekends and public holidays.

### Municipal Tax Offices (*Shizei Jimusho*)

Ward	Which section of which office?		Tel
Naka	<b>Chuo Shizei Jimusho</b> Central Municipal Tax Office (Naka Ward Office)	Municipal Residents Tax Section I	082-504-2564
Minami		Municipal Residents Tax Section II	082-504-2751
Higashi & Aki	<b>Tobu Shizei Jimusho</b> Eastern Municipal Tax Office (Higashi Ward Office)	Municipal Residents Tax Section	082-568-7719
Nishi	<b>Seibu Shizei Jimusho</b> Western Municipal Tax Office (Nishi Ward Office)	Municipal Residents Tax Section I	082-532-0942
Saeki		Municipal Residents Tax Section II	082-532-1012
Asaminami	<b>Hokubu Shizei Jimusho</b> Northern Municipal Tax Office (Asaminami Ward Office)	Municipal Residents Tax Section I	082-831-4935
Asakita		Municipal Residents Tax Section II	082-831-5016

Municipal Residents Tax Section = *Shiminzei Kakari*

### Tax Room (*Zeimu Shitsu*)

Tax Room	Tel	Tax Room	Tel
Minami (Minami Ward Office)	082-250-8946	Saeki (Saeki Ward Office)	082-943-9716
Aki (Aki Ward Office)	082-821-4913	Asakita (Asakita Ward Office)	082-819-3913

● **Consultations about residents tax**

Consultations about residents tax will be held at ward offices and community halls. For more information including consultation schedule and venues, please check the City's official website.