

City Office Notices

City Office Notices contains selected information from the City of Hiroshima newsletter *Hiroshima Shimin to Shisei* (available on the City of Hiroshima website: www.city.hiroshima.lg.jp).

COVID-19: For the latest English information related to Hiroshima City, including case numbers and social welfare, there is a dedicated area of the City of Hiroshima website.



March 1, 2021

Icon Key			
	Who can use this service?		
	Cost		How to apply
	Where		Time (24-hour)
	Date		Inquiries
	Telephone		Fax

Contents

- Extended ward office hours March 25 – April 1
- No longer employed? Join the National Pension and get health insurance
- Deadline extended: Municipal & prefectural residents tax

Extended ward office hours March 25 – April 1

区役所窓口を平日時間延長、土・日曜日開庁します(P3)

In Japan, most people move house from late March to early April. Ward offices are crowded with many people filing paperwork.

During this time, for some types of paperwork, ward offices will extend their weekday opening hours and also open on the weekend.


Table of extended opening hours


	March							April
	T	F	S	S	M	T	W	T
	25	26	27	28	29	30	31	1
Hours	8:30 – 19:00		8:30 – 12:00		8:30 – 19:00			


Only Citizens Affairs Divisions and Health Services and Welfare Divisions of ward offices will do this. Branch offices will not extend their hours.

See the table overleaf for services available in extended hours.

- If you have changed address, you must submit not only Registration of Change in Certificate of Residence but also other forms such as Registration of Change in Eligibility for National Health Insurance.
- For information about the documents you need to submit each form, call the relevant division in the table below in advance.
- If you call during the extra hours, you will first be connected to Security (*Shuei Shitsu*), who will transfer you to the office you need.
- If you need services related to other things go during regular hours (weekdays 8:30 – 17:15).
- Bring ID (e.g. driver's license or passport), your My Number notification slip or My Number card, and your personal seal (*inkan*).
- Depending on circumstances, you may not be able to complete all paperwork in one day.

To submit these forms...							...go to:	
<ul style="list-style-type: none"> • Registration of Change in Certificate of Residence (<i>Jūminhyō no Idō-todoke</i>) • Personal Seal Registration (<i>Inkan Tōroku</i>) 							Citizens Affairs Division (<i>Shimin Ka</i>)	
	Naka	504-2551	Higashi	568-7708	Asaminami	831-4928	Asakita	819-3907
	Minami	250-8938	Nishi	532-0930	Aki	821-4908	Saeki	943-9709

To submit these forms...							...go to:	
<ul style="list-style-type: none"> • Registration of Change in Eligibility for National Health Insurance (<i>Kokumin Kenkō Hoken no Shikaku Idō Todoke</i>) • Change of Address for National Pension (<i>Kokumin Nenkin no Jūsho Henkō Todoke</i>) 							National Insurance and Pension Division (<i>Hoken Nenkin Ka</i>)	
	Naka	504-2555	Higashi	568-7711	Asaminami	831-4929	Asakita	819-3909
	Minami	250-8941	Nishi	532-0933	Aki	821-4910	Saeki	943-9712

To submit these forms...							...go to:	
<ul style="list-style-type: none"> • Application for Child Allowance (<i>Jidō Teate no Nintei Seikyūsho</i>) • Forms related to children's medical subsidies (Applications, changes in eligibility etc.) (<i>Kodomo Iryōhi Jukyūsha Shikaku Nintei Shinsei/Henkō Todoke nado</i>) 							Welfare Division* (<i>Fukushi Ka</i>) *Temporary desk in Citizens Affairs Divisions.	
	Naka	504-2569	Higashi	568-7733	Asaminami	831-4945	Asakita	819-0605
	Minami	250-4131	Nishi	294-6342	Aki	821-2813	Saeki	943-9732

To help prevent the spread of the coronavirus, please consider submitting forms by mail or downloading forms in advance.

 **City Hall General Affairs Division (*Sōmu Ka*)**

 504-2112  504-2069


No longer employed? Join the National Pension and get health insurance

会社などを退職した人へ国民年金の届け出や
医療保険への加入などをお忘れなく(P6)

The National Pension

By law, if you are aged 20 to 59 and have withdrawn from Employees' Pension Insurance (*Kōsei Nenkin Hoken*), you must join the National Pension (*Kokumin Nenkin*).

If your spouse is aged 20 to 59 and they are your dependent, they must also be enrolled in the National Pension.

 **National Insurance & Pension Division**
(*Hoken Nenkin Ka*) of your ward office

Ward		
Naka	504-2556	541-3835
Higashi	568-7712	262-6986
Minami	250-8944	252-7179
Nishi	532-0935	232-9783
Asaminami	831-4931	877-2299
Asakita	819-3910	815-3906
Aki	821-4910	822-8069
Saeki	943-9713	923-5098

Health Insurance

By law, all residents of Japan must have health insurance.

If you no longer have insurance because you have left your job, you must enroll in a new plan.

In general, you have three options in this case:

- (1) Keep your previous insurance.
- (2) Join a family member's health insurance as a dependent family member. This cannot be done with National Health Insurance (*Kokumin Kenkō Hoken*).
- (3) Enroll in National Health Insurance.

How to apply depends on what type of insurance you apply for.

Before you leave your job, if you choose (1) or (2), talk to your employer. If you choose (3), talk to the National Insurance & Pension Division (*Hoken Nenkin Ka*) of your ward office (below).

 **National Insurance & Pension Division** (*Hoken Nenkin Ka*) of your ward office

Ward	Telephone	Fax
Naka	504-2555	541-3835
Higashi	568-7711	262-6986
Minami	250-8941	252-7179
Nishi	532-0933	232-9783
Asaminami	831-4929	877-2299
Asakita	819-3909	815-3906
Aki	821-4910	822-8069
Saeki	943-9712	923-5098

Deadline extended: Municipal & prefectural residents tax



個人市・県民税の申告期限を延長しています(P5)

To limit the spread of the coronavirus, the deadline for filing individual municipal and prefectural residents tax has been extended to **Thursday, April 15**.



You can also file by post. Download the form from the City of Hiroshima's website or contact your local Tax Office or Tax Room to have them send it to you.

 Your local Tax Office or Tax Room.

Municipal Tax Offices

Ward	Which section of which office?	 
Naka	Municipal Residents Tax Section I, Central Municipal Tax Office (Naka Ward Office)	504-2564 (504-2378)
Minami	Municipal Residents Tax Section II, Central Municipal Tax Office (Naka Ward Office)	504-2751 (504-2378)
Higashi	Municipal Residents Tax Section, East Municipal Tax Office (Higashi Ward Office)	568-7719 (567-6006)
Aki		
Nishi	Municipal Residents Tax Section I, West Municipal Tax Office (Nishi Ward Office)	532-0942 (232-2127)
Saeki	Municipal Residents Tax Section II, West Municipal Tax Office (Nishi Ward Office)	532-1012 (232-2127)
Asaminami	Municipal Residents Tax Section I, North Municipal Tax Office (Asaminami Ward Office)	831-4935 (877-6288)
Asakita	Municipal Residents Tax Section II, North Municipal Tax Office (Asaminami Ward Office)	831-5016 (877-6288)

Municipal Residents Tax Section = *Shiminzei Kakari*

Tax Room		
Minami (Minami Ward Office)	250-8946	254-2624
Aki (Aki Ward Office)	821-4913	824-0411
Saeki (Saeki Ward Office)	943-9716	943-3310
Asakita (Asakita Ward Office)	819-3913	815-1650